



ORDEM
DOS
ENGENHEIROS

ECCE European Council
of
Civil Engineers

57th ECCE MEETING

30 MAY – 1 JUNE, 2013, LISBON, PORTUGAL

SANA LISBOA
★ ★ ★ ★ Excellence Concept Hotel

SANA LISBOA HOTEL REGISTRATION FORM

Complete this form and return no later than **March 31, 2013** to:

SANA LISBOA HOTEL ****, Av. Fontes Pereira de Melo, 8, 1069-310 LISBOA

Contact Person: Lígia Teles • Tel. +351 210 064 305 • Fax: +351 210 064 345 • E-mail: grp1.lisboa@sanahotels.com • www.sanahotels.com

And copy to: ECCE General Secretary (Maria Karanasiou): Tel/ Fax: +302 108 623 992 E-mail: ecce_sps@otenet.gr

And copy to: Please inform also our host – ORDEM DOS ENGENHEIROS (Alice Freitas): E-mail: aafreitas@ordemdosengenheiros.pt

CONTACT DETAILS

Mr Ms Mrs

Family Name: First Name: Affiliation:

Address: City, Country:

Phone: Fax: E-mail:

Accompanying person

Mr Ms Mrs

Family Name: First Name:

HOTEL ACCOMMODATION

Arrival (dd/mm/yyyy): No. of Flight: Departure (dd/mm/yyyy): No. of Flight:

Type of room at the Hotel (**please indicate your choice**) • Internet Free of charge (Request your code at the Reception)

Single room, with breakfast (90 EUR / night) Double room, with breakfast (100 EUR / night for 2 persons)

RECOMMENDED DEADLINE 31/03/2013 • AFTER THIS DATE ROOMS WILL BE CONFIRMED UPON AVAILABILITY

PAYMENT

Hotel accommodation is to be paid directly at the hotel when checking out. A valid credit card is required to guarantee your reservation.

One (01) night deposit is required one (01) week prior to arrival and will be charge on the credit card.

Eurocard / MasterCard Visa American Express Diners Credit card number:

Cardholder's name: Expiry date: Signature:

CANCELLATION POLICY: Only written cancellation addressed to the SANA Lisboa Hotel will be accepted. • Cancellation up to 5 days prior to arrival – no cancellation fee will be applied. • Cancellation from 4 days to 2 days prior to arrival – One (01) night of cancellation fee will be applied and charge at your credit card. • All No-Shows will be charged to your credit card for all nights booked. The same procedure applies to any modification to the initial reservation.

I accept the above mentioned cancellation terms:

Signature _____ Place and date _____

**PLEASE PRINT OUT THE FORM, SIGN IT AND E-MAIL IT OR FAX IT TO: SANA LISBOA HOTEL, ECCE GENERAL SECRETARY AND ORDEM DOS ENGENHEIROS.
PLEASE NOTE THIS IS A REGISTRATION FORM ONLY, HOTEL WILL SEND CONFIRMATION OF THE BOOKING.**